

Manor Monumental Ltd

Privacy Policy

This privacy policy sets out how Section One Computers uses and protects any information that you give Section One Computers when you use this website or use our services.

Section One Computers is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website or in person; you can be assured it will only be used in accordance with this policy.

Section One Computers may change this policy from time to time by updating this document. You should check this document from time to time to ensure that you are happy with any changes. This policy is effective from 22.05.18.

What we collect

We may collect the following information:

- Name
- Contact information which may include an email address
- Demographic information such as postcode, preferences and interests

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping and Job Control.
- We may use the information to improve our products and services.
- We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online and in person.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

Our website does not use cookies, though some browsers may store or report your use of our website; please check your browsers documentation for information on this.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- Whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes
- If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at dave@ManorMonumental.com

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

You may request details of personal information which we hold about you under the Data Protection Act 1998/GDPR. A fee of £10 will be payable.

If you would like a copy of the information held on you please write to:

Manor Monumental Ltd
281 Cherry Lane
LIVERPOOL
L4 8SA

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.